CREACT4MED – FUNDING FOR BSOs, ACCELERATORS AND INCUBATORS TO DEVELOP INCUBATION SERVICES

**FINANCIAL REPORT FOR SUBGRANTEES**

# BASIC INFO

* Name of the entity:
* Country:
* Subgrant Agreement nº:
* Period covered by this financial report:
* Name and email of the contact person:

**Conversions into EURO shall be made using the same exchange rate as the one used in the original Financial Proposal[[1]](#footnote-1)**

**Exchange rate:**

1 EUR = [AMOUNT LOCAL CURRENCY]

1 [LOCAL CURRENCY] = [AMOUNT] EUR

# human resources (add as many rows as needed)

Please fill in this table with information about the costs of the staff dedicated to the project. Days of dedication must be aligned with the information provided in the timesheets.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the employee** | **Position** | **Days of dedication** | **Daily fees** **[EUR]** | **Total** **[EUR]** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# EXTERNAL EXPERTISE COSTS AND OTHER DIRECT COSTS (add as many rows as needed)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Description** | **Quan-tity** | **Unit price****[EUR]** | **Total****[EUR]** | **Type of supporting document** | **Date of payment** |
| *E.g. external expertise, room rental, catering, editing & printing, etc* |  |  | *Max. €2500* | *E.g. invoice, receipt* |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

# TOTAL EXPENDITURE

|  |  |
| --- | --- |
| ***Cost component*** | ***Amount declared [EUR]*** |
| Human Resources |  |
| External expertise and other costs |  |
| **Total** |  |

**OBSERVATIONS** (optional)

Please provide any relevant observations and clarifications on the information provided above.

|  |  |
| --- | --- |
| **Signed on behalf of the beneficiary:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Name:Position:Date:Signature: | **Official stamp of the entity:** |

1. Conversions into EURO in the Financial Proposal were made using the monthly official accounting exchange rate of the European Commission for the month of submission of the Application Form (namely October 2021). INFOREURO Currency Converter is available at <https://ec.europa.eu/info/funding-tenders/procedures-guidelines-tenders/information-contractors-and-beneficiaries/exchange-rate-inforeuro_en> [↑](#footnote-ref-1)