***Circulation restricted*** *to the contracting authority, the evaluation committee and the author of the document to protect the individual and to protect privacy, commercial and industrial secrecy*

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**TECHNICAL PROPOSAL**   
  
CALL FOR INCUBATION SERVICES

Project title: CReative Entrepreneurs ACTing FOR the future MEDiterranean (CREACT4MED)  
Call ref: CREACT4MED\_INC

Please remember to register to the [CREACT4MED Community Platform](https://platform.creativemediterranean.org/) before submitting your application. This step is **mandatory** if you want to apply for a sub-grant.

All the guidelines and templates to apply to this call for proposals are available at: <https://creativemediterranean.org/call-for-proposals-to-develop-incubation-services/>

* **Name of the applicant entity:**
* **Nationality:**
* **Name, e-mail and phone number of the contact person:**

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| 1. **Title of the action** |
| *Type here the title of the action.*  *(<100 characters without spaces)* |
| 1. **Objectives** |
| *Describe the specific objectives for the action, which should be clear, measurable, realistic and achievable within the duration of the project.*  *(<750 characters without spaces)* |
| 1. **Concept, work plan and methodology** |
| *Describe and explain the overall concept underpinning the project. Describe the main ideas, models and assumptions involved.*  *Provide a presentation of the overall structure of the project plan. Provide a list of key activities and deliverables associated, including a clear description and an indicative timing of the different activities.*  *Describe and explain the overall approach of the project. Describe the main tools, processes and the overarching strategy and rationale of the project. Include a description of the tools that will be used to enhance the outreach of the calls for trainees and subgrantees.*  *(<5,000 characters without spaces)* |
| 1. **Milestones and deliverables** |
| |  |  | | --- | --- | | **Milestone or Deliverable** | **Tentative deadline** | | *E.g. M1 –120 entrepreneurs engaged in the project calls /*  *D1 – Evaluation report on incubated projects* | *E.g. Month 2* | |  |  | |  |  | |  |  |   *Please fill in this table with information on the main milestones and deliverables of the project (add as many rows as needed):* |
| 1. **Team composition** |
| *Provide a brief description of the main staff members that will be involved in the project implementation (add as many rows as needed):*   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Name of the employee** | **Gender** | **Age group** | **Position** | **Area of expertise** | **Educational level** | |  | E.g. Male / Female | E.g. under 35 y/o / over 35 y/o | E.g. Program manager | E.g. entrepreneurship | E.g. Bachelor | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |
| 1. **Expected impacts** |
| *Describe, following a qualitative approach, how your project will contribute to the expected impacts set out in this call for incubation services and to the overall* [*objectives of CREACT4MED*](https://creativemediterranean.org/mission-and-goals/)*. Please be specific and describe any barriers/obstacles that might hinder the achievability of these impacts.*  *(<1,000 characters)* |
| 1. **Associated performance indicators** |
| *Please provide a list of 5-10 key quantitative indicators and targets to be achieved through the project (add as many rows as needed):*   |  |  | | --- | --- | | **Performance indicator** | **Target value** | | *E.g.:*  *- Number of companies engaged in CREACT4MED calls for training/sub-granting;*  *- Number of companies incubated through the project;*  *- Number of [women-led/youth-led] companies incubated through the project;*  *- Number of external stakeholders involved in the project;*  *- Number of events to be organised*  *- Number of companies to be reached through communication campaigns* |  | |  |  | |  |  | |  |  | |  |  | |
| 1. **Collaboration with other stakeholders** |
| *Please describe any collaboration with external stakeholders envisaged under this project.*   |  |  |  | | --- | --- | --- | | **Name of the stakeholder** | **Website of the stakeholder** | **Brief description of the collaboration** | |  |  | *(<200 characters, without spaces)* | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |
| 1. **Project sustainability** |
| *Describe any measures that will be taken in order to ensure the sustainability of the services launched through this project.*  *(<1,000 characters)* |

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| **Signed on behalf of the applicant:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Name:  Position:  Date:  Signature: | **Official stamp of the legal entity applying to this call:** |