CREACT4MED – FUNDING FOR BSOs, ACCELERATORS AND INCUBATORS TO DEVELOP INCUBATION SERVICES

**TECHNICAL REPORT FOR SUBGRANTEES**

# BASIC INFO

* Name of the entity:
* Country:
* Subgrant Agreement nº:
* Period covered by this technical report:
* Name and email of the contact person:

# SUMMARY

Please provide one paragraph summarizing the progress achieved within the past [3/6] months.

# ACTIVITIES (Copy and paste the table as many times as needed)

|  |
| --- |
| ***Insert here the activity title or description (from terms of reference)*** |
| Status | *ACHIEVED – ONGOING – NOT STARTED* |
| Activity dates | *PLANNED: indicate the date when the activity was expected to take place**ACTUAL: indicate the date when the activity took/will take place* |
| Progress | *Briefly describe the progress achieved in the last three months and the status of the deliverables/outputs linked to this activity.* |

# overview of DELIVERABLES (Please add as many rows as needed)

|  |  |  |  |
| --- | --- | --- | --- |
| **Deliverable (from terms of reference)** | **Planned submission date** | **Actual/expected submission date (final version)** | **Comments** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# PERFORMANCE INDICATORS (Please add as many rows as needed)

|  |  |  |  |
| --- | --- | --- | --- |
| **Indicator (from terms of reference)** | **Target value** | **Current value** | **Comments** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# STAKEHOLDERS ENGAGED (Please add as many rows as needed)

Please fill in this table with information about the stakeholders engaged in the project within the last [3/6] months of implementation.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Entity** | **Website of the entity** | **Name of the contact** | **Gender of the contact** | **Country** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**FEEDBACK** (optional)

Please provide a summary of the challenges encountered during the assignment and the lessons learnt, if any. Use this section to make any additional comments relevant for the development of the project.

|  |  |
| --- | --- |
| **Signed on behalf of the beneficiary:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Name:Position:Date:Signature: | **Official stamp of the entity:** |